BOOK & CHECK IN
HOW TO GET YOUR ROOM

1 · BOOK ONLINE — until 11:30 p.m.

Book your room
on **business-motel.eu** – same-day bookings until 11:30 p.m.

Receive your check-in link
The link to your self check-in arrives right after booking.

Scan to book
business-motel.eu

2 · CHECK-IN — by 11:30 p.m.

Scan your ID
Photograph the front and back of your ID card or passport.

Fill out the registration form
Complete anything that is missing and sign on your phone.

Send by email
Email the form to service@projektcampus.de

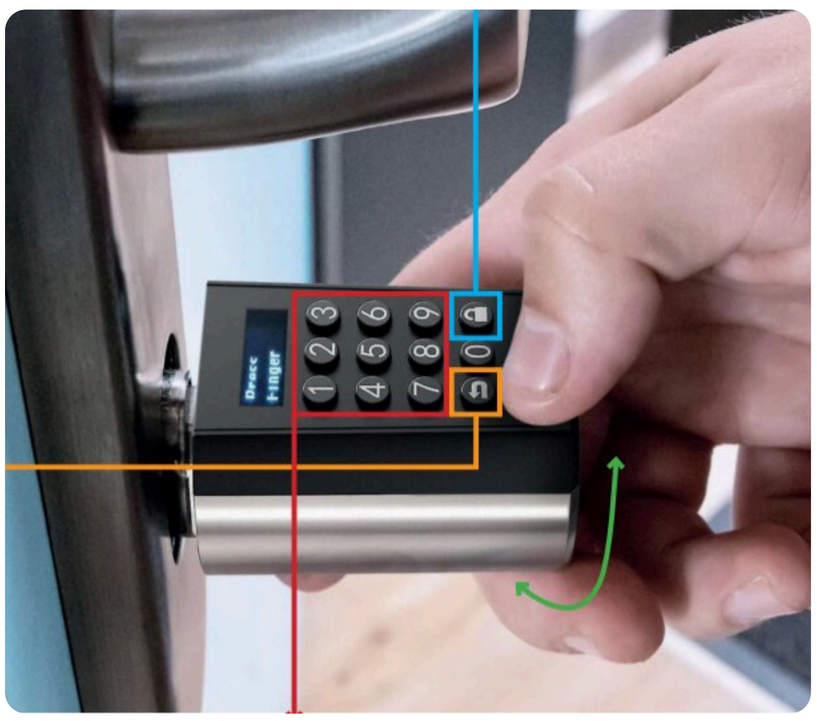
Scan to check in
projektcampus.de/checkin.html

3 · ACCESS ROOM — 2:30 p.m. – 10:00 a.m.

Receive your room code
We email your room code back to you – between 8:00 a.m. and midnight.

Enter your code
Electronic door lock – your access codes:

CODE A „house code“ (4 digits + #) opens the glass doors to your floor (1, 2 or 3 – according to your room number).
CODE B „room code“ (↻ + 10 digits + 🔒) opens your booked room:



1. **Press the arrow key ↻ to activate the lock.**
2. **Enter CODE B on the keypad.**
3. **Press the lock key 🔒 to unlock.**
4. **Turn the complete door handle to open.**

Enter your room
With your code you let yourself in any time from 2:30 p.m. until 10:00 a.m.

PLEASE NOTE

Check-ins after 11:30 p.m. cannot be processed for that night, i.e. no room codes are sent between midnight and 8:00 a.m. – please check in online in good time before you arrive.